

## **NCB-ESA Membership Committee**

1. The committee serves the Society by promoting membership in the Entomological Society of America and the North Central Branch. To meet this charge, the Committee:
  - a. In cooperation with educational and other institutions employing Entomologists and CEDA, identifies and recruits new employees, students, and graduates through congratulatory letters about the benefits of ESA membership;
  - b. Works with the Local Arrangements Committee at Branch meetings to confirm membership status of attendees;
  - c. Interfaces with the ESA Director of Membership Services and the ESA Membership committee;
  - d. Advises the Branch Executive Committee on membership; and
  - e. Suggests and initiates other activities to improve recruitment and retention of members.
2. Membership consists of the Chair and 5 members appointed to 3-year terms, and a graduate student representative appointed to a 1-year term by the President of the Branch. The tenure of the members is arranged so that two new members are appointed each year. The graduate student representative is appointed in consultation with the Student Affairs Committee.
3. New members are selected based on consideration of geographic, disciplinary, and employment diversity. Each committee member is responsible for membership issues within one of the following six zones. Zones may be changed as needed.
  - a. MI, OH, ONT
  - b. IL, IN, KY
  - c. WI, MN, MAN
  - d. MO, IA
  - e. CO, KS, NE
  - f. ND, SD, Nunavut
4. The Chair coordinates the activities of the Committee and serves a 3-year term as member of the ESA Standing committee on Membership. By December, the chair in consultation with the rest of the committee will recommend to the NCB-ESA President-Elect replacement members for pending vacancies.
5. The committee provides annual reports of its activities to the Secretary-Treasurer and NCB President before the annual meeting. The final report should also include any suggestions for changes or updating of the committee procedures or guidelines.